

Minutes of August 18, 2016 Annual Meeting -Beaver Island Historical Society

7:00 PM @ Peaine Township Hall

- I. A quorum was established with the following trustees present: Sandy Birdsall, Sally Fogg, Doug Hartle, Joe Rahn and Linda Wearn. Absent were trustees Caroline Latta, Lynne Flanagan, Sheri Timsak and Mike Weede.
 - a. Also present was Director Kitty McNamara and Fundraising Assistant Krys Lyle and general members Barbara Rahn, Alvin LaFreniere, Jan Hartle, Sharon Scamehorn, John Runberg, John Fiegen, Karen Turnbull
- II. The minutes from the last annual meeting, August 20, 2015 were approved.
- III. Reports
 - a. President's Report: Doug Hartle thanked all volunteers for their work in the many capacities needed to run the Museums. He thanked Kitty McNamara for her work since her inception as director.
 - b. Joe Rahn (Vice- President) mentioned some of the roles Kitty has handled: the land exchange with the Sommers, organizing the Gift Shop, getting software in place for the Gift Shop, getting QuickBooks on line, getting Past Perfect software for museum operations, organizing events for Museum Week and Capital Campaign fundraisers and coordinating volunteers after the passing of Joyce Bartels.
- IV. Treasurer's Report: Sandy Birdsall noted that she and Kitty McNamara met to discuss forging an agreement with the Hoffman CPA firm (practice in non-profit companies) to accounts payable, payroll and handle financial reports. This agreement would be support for the Treasurer as well as having a positive impact when submitting grant applications and in raising funds for the Capital Campaign.
- V. Director's Report: Kitty McNamara recapped the year regarding Finances, Capital Campaign, Volunteers and Technology improvements. She also gave recommendations for meeting goals in each of these areas. See attachment.
- VI. Volunteer Coordinator: Kitty recognized and thanked Barb Rahn for drafting the docent schedules for both museums this summer.
- VII. Museum Expansion Planning Committee: Joe Rahn gave an update on the progress of funds raised for the Capital Campaign from grants, pledges, bequests and the House Party. He also reported on possible sources for future grants. John Fiegen agreed to serve on the Capital Campaign Committee.
- VIII. Board nominations: Nominations for the board were held and the following people were elected to fill various terms:
 - a. Incumbent trustees:
 - i. Caroline Latta-3 years
 - ii. Sheri Timsak - 2 years
 - iii. Lynne Flanagan - 3 years
 - iv. Joe Rahn - 3 years

- b. Newly elected trustees
 - i. Bobbi Wellke - 3 years
 - ii. Kathleen Antkoviak -3 years
 - iii. Johnny Runberg - 1 year

IX. Unfinished Business

- a. Member John Feigen suggested some ways to increase revenue from memberships and Capital Campaign donations. His ideas will be brought to the appropriate committee.
- b. Channel 9&10 News did a segment featuring John Runberg and the Marine Museum.

X. New Business

- a. Discussion on how to fill the Director's Position when Kitty McNamara resigns in September.
- b. The Volunteer Party will be held at the Brothers' Place on Sunday, August 21, 2016 from 3-5 PM.

- XI. Good of Society: Thank you to Mike Weede for his work on the Miss Bay City and for installing the railing covers at the Marine Museum.

- XII. The next Annual Meeting will be Thursday, August 17, 2017.

Submitted by Linda Wearn, Secretary