

Minutes from November 17, 2016 meeting
Beaver Island Historical Society
Peaine Township Hall Conference Room
7:00 PM

- I. Roll Call: Trustees present were Sandy Birdsall (phone), Mark Engelsman, John Fiegen (phone), Lynne Flanagan (phone), Doug Hartle, Alvin LaFreniere, Sheri Timsak, Linda Wearn, Mike Weede, and Bobbi Welke. Absent was trustee Johnny Runberg. Also present was Administrative Assistant Krys Lyle.
- II. The minutes from the October 20, 2016 meeting were approved.
- III. Treasurer's Report
 - a) Sandy Birdsall gave a recap of the budget from November 1, 2015 through October 31, 2016.
 - b) Quick Books- Roger Hoffman of Hoffman and Associates is putting items into accurate categories for the monthly financial reports.
 - c) Bank statements will be listed with expenditures and income. Checks will need to have a notation designating why they were written.
 - d) A resolution to accept Sandy Birdsall and Roger Hoffman to handle on line banking with Charlevoix State Bank was passed unanimously.
 - e) There is no budget for now due to data being moved from online Quick Books to the Quick Books program. When Hoffman and Associates finish moving the data a budget can be prepared in January, 2017.
- IV. Cultural Resources Subcommittee: Bobbi Welke reported that CRS is a subcommittee to the Northern Lake Michigan Island Initiative. The CRS is planning on hiring a full time Cultural Resource Manager for the archipelago and would like the Historical Society to be involved in supporting the position. Bobbi discussed the ways the BIHS could be supportive. A motion was approved to accept the CRS' request for BIHS to provide office space, "grant pass through services" and support for the Cultural Resource Manager.
- V. Director's Position: Bobbi Welke reported on the criteria that was used to select the candidate. Lori Taylor-Blitz was the recommended choice of the search committee. Bobbi also led the discussion regarding the employee agreement and the performance management plan objectives and competencies for Lori. A motion passed unanimously to accept the recommendation of the search committee to hire Lori Taylor-Blitz as the new museum director.
- VI. Strategic Planning: The date for the Spring planning session will be made at the January 19, 2017 meeting.
- VII. The next meeting will be held on January 19, 2017 at the Peaine Township Hall Conference Room at 7 PM.

Submitted by Linda Wearn, Secretary.