

**BEAVER ISLAND HISTORICAL SOCIETY
BOARD OF DIRECTOR'S REGULAR MEETING
Peaine Township Hall: Conference Room
October 18, 2018 at 7:00 PM
Remote Access Call-in Number
415-464-6800 – Password/ID 49782#**

- I. Come to Order, Roll-Call, Quorum
 - a. Bobbi Welke, Mark Engelsman, Alvin LaFreniere, Craig Turnbull, Lori Taylor-Blitz, Sheri Timsak
 - b. On the phone: Maeve Green, Mike Weede
 - c. Meeting called to order at 7:01

- II. Closed Session

John made a motion to move to a closed session for purpose of evaluation of personal. Lynne seconded the motion. The motion passed unanimously. John F offered a Motion at 7:12 pm to open the Session given the completion of the review of the Ms. Taylor-Blitz's performance. This motion was seconded by Dicky and passed unanimously. A motion was offered by Dicky/seconded by Alvin approving Lori's evaluation, this was passed unanimously. All commented their pleasure with Lori's performance and shared the same with Lori. The review document was to be reviewed by Lori who would work with Mark and each would sign the document
- III. Board Meeting Minutes Approval
 - a. July 26, 2018 and August 16, 2018 minutes reviewed.
 - b. John made a motion to accept the minutes. Angel seconded. The minutes were approved.

- IV. Reports of Officers – Mark deferred
- V. Finance Committee – Bobbi Welke
 - a. September 30, 2018 Cash Flow Report provided. (Attachment)
 - b. Investment Transfer Status: Report provided. A bank check card (debit card) for LTB for new addition purchases - Motion by John F/Mark with limit of \$5,000. This passed unanimously.
 - c. Proposed FY 2018/19 Budget Status presented. Bobbi explained two items require motions – 1) move Lori to full-time and 2) increase her salary from \$20/hour to \$22.50/hour.

Tracy made the Motion, which Sheri seconded to move Lori to fulltime. John F reported that members should consider this issue next month since this sets precedence and it may affect others who apply. He pointed out that one month will likely not make much difference. Alvin reported that Lori has not yet had a chance to read her recommendations. Mike shared that he is in his car, having difficulty in participating in this conversation. He would like this tabled, discussed within the group - That this is nothing negative about Lori. Craig asked Lori if she was comfortable with this plan? Lori responded that her contract ends October 31st (2018); Bobbi also says no, it ends in 2020. Lori disagrees given the new performance plan. Tracy reports that this is not about a new person; we can change the criteria for a new person. Mark said he would like this action to happen more-timely. Therefore, it was agreed there would be a follow-up meeting next **Wednesday at 7:00 pm, October 24th** to cover Full-Time/Salary & Budget.

Mark made a motion to table the fulltime offer motion. Mike seconded the motion, which passed, with one opposition by Dicky.

Regarding the Budget, John F asked about additional money for postage. Lori responded that this is within the \$4,700 in Printing line-item.

It was pointed out that we need to set up Capital Campaign Fund. Lori suggested that a committee be formed and a budget be created. Mark suggested that perhaps a consultant should help with a capital campaign. John wants to be in on these conversations.

Sue Oole: Requested that someone look at the condition of Protar's tomb (1927); it is in poor condition; Mark suggest there are priority issues; perhaps it can be addressed in 2019 or 2020.

- VI. Development Committee – John Fiegen
 - a. Last month John asked that each board member come up with three names of potential volunteers.
 - b. Follow-up Volunteer Recommendations/ Prioritizing Task List from Board

- i. Each board member will write down top 5 priorities, and email them to John. John will compile the list and we will discuss at the next meeting.
 - c. John and Lori wrote letters for the membership drive. There are three letters –current members, past members, and corporate members. About 70 corporate letters will be sent out.
- VII. Museum Operations Committee
 - a. Tracy and Lynne are proceeding with oral histories. Sheri, Maeve, and Tracy will be interviewing people over the winter.
- VIII. Maintenance Committee – Mike Weede
 - a. The Bob S has been covered. Alvin will take down the signs tomorrow.
 - b. Construction Update – The demolition has been completed. Kevin will work with Scott Demel (NMU) on doing the needed excavating. The post office fascia will be replaced. The Print Shop fascia is deteriorated. When the windows are replaced, fascia will need to be replaced. The fascia beam that held up the structure was damaged by fire and water in 1980. This damage caused the porch to sag. The rotten wood was pulled out, and replaced.
 - c. Public Meeting Details
 - i. On November 5th, from 7-8, there will be a public meeting at the library. Vince will have displays showcasing the new museum and porch.
- IX. Marketing Committee
 - a. Mark proposed putting out an annual magazine/journal to share yearly updates and highlight partners.
 - b. Lori suggested an interactive youth map.
 - c. Walking Trail Update – The walk is a 2 ½ mile tour. It starts at the boat dock.
- X. Director’s Report
 - a. The dendrochronology test will be funded through a grant. There will be no charge to BIHS. Protar’s and the Print Shop will be done. Lori will provide them with primary source documentation on the building.
 - b. Lori was approached last year about Dick Burris’s work. She is working on organizing for our website.
 - c. The newsletter is in progress. It will be printed the first week of November.
 - d. Lori went to the Great Lakes Island Alliance conference on Madeline Island. Bob Anderson was selected to be on the steering committee. Angel Welke and Kevin Boyle are serving on the economic development committee.
 - e. Lori submitted a grant to Charlevoix County Community Foundation for a new exhibit at the Marine Museum.
 - f. There will be a business convention in TC. Lori will work on a rack card to send with Angel.
 - g. On November 17th, the eve of the Carl Bradley shipwreck, there will be an event at the community center. A documentary will be shown. Our Marketing intern created a movie featuring an interview with Frank Mays. There will be a Beaver Island panel made up of islanders who were on Beaver Island at the time of the sinking. It will be about 2 hours long, and take place at the community center.
 - h. Lori will start planning summer events with the marketing committee.
 - i. On Monday Charlevoix Schools met to discuss the sale of the lighthouse. The superintendent had not read the last page of the offer, and the offer discussed more property than he was authorized to negotiate, so the discussion was tabled.
- XI. Good for the Society – All
 - a. History Hike- BICS will be having a Beaver Island History Adventure on Friday, October 26th
 - b. Christmas Bazaar will be in November.
- XII. Adjournment
 - a. John made a motion to adjourn. Tracy seconded the motion. The meeting was adjourned at 9:04.