

**BEAVER ISLAND HISTORICAL SOCIETY
BOARD OF DIRECTOR'S SPECIAL MEETING
Peaine Township Hall: Conference Room
October 24, 2018 at 7:00 PM**

- I. Come to Order, Roll-Call, Quorum
 - a. Meeting was called to order at 7:02
 - b. Present: Mark Engelsman, Bobbi Welke, Lori Taylor-Blitz, Mike Weede, John Fiegen, Lynne Flannigan, Tracy Paquin, Angel Welke, Maeve Green. Alvin LaFreniere
 - c. On the phone: Sheri Timsak, Dickie McEvoy, Vince Ebersoldt
- II. Executive Session
 - a. A motion was made to go to closed session to discuss approval of full-time hours. Mike seconded the motion. The motion was approved.
 - b. Approval of full-time Hours for Director
 - i. Lori was hired at ½ time, and later moved to ¾ time. She currently has a 3-year contract.
 - ii. With the new building, and regular museum duties, the work load will be increasing. The future director's workload may be reduced upon completion of the museum. However, there is potential that the workload could continue to require full time.
 - iii. It was suggested that the director position be full time, with a yearly contract, so that depending on the year, the time may change.
 - iv. It was suggested that funds be set aside for director professional development.
 - v. John made a motion to raise the director position to full time. Mike made an addendum that we raise the director position to full time for the duration of the existing contract (October 2020). Tracy seconded the motion. The motion was approved.
 - vi. Currently the director position is at \$20/ hour, with no benefits. It is being proposed that we raise her hourly rate to \$22.50/hour. Angel made a motion that we increase the hourly rate to \$22.50/hour. Tracy seconded the motion. The motion was approved.
 - vii. Angel made a motion to leave closed session. Mike seconded. The motion was approved.
 - c. Approval of FY 2018/19 Operating Budget (Updated Copies will be brought to the board via a future email).
 - i. John recommends that the items currently listed under development committee for 2019 Committee Budget Recommendations be moved to an administration section, and the retreat for next year, and membership drive funds be added under development committee.
 - ii. John recommends that we set the goal for membership dues to \$18,000, which would be about a 10% increase.
 - iii. Bobbi will look into a possible transposition of numbers on the Capital Improvement Fund 5/3 Transfer numbers.
 - iv. Angel made a motion to approve the budget, with the discussed changes made. Tracy seconded the motion. The motion was approved.

- d. Tracy made a motion that we adjourn the meeting. Angel seconded the motion. The motion was approved.
- III. About \$8,000 will be needed to dig a new well this fall or next spring. Bobbi and Mike will be discussing the best time to dig, and when it will happen. Angel made a motion to authorize Bobbi and Mike to make decisions about the well with an \$8,000 limit. Tracy seconded the motion. The motion was approved.
- IV. The meeting was adjourned at 7:32.