

**BEAVER ISLAND HISTORICAL SOCIETY
BOARD OF DIRECTOR'S REGULAR MEETING
Peaine Township Hall: Conference Room
January 17, 2018 at 7:00 PM
Remote Access Call-in Number
415-464-6800 – Password/ID 49782#**

MEETING MINUTES

- I. Call to Order, Roll-Call, Quorum – Mark Engelsman (7 Members = Quorum)
Mark Engelsman, Alvin LaFreniere, Tracy Paquin, John Fiegan, Bobbi Welke (who will take meeting notes), Dickie McEvoy, plus Lori Taylor-Blitz
Meeting started at 7:05 pm without a Quorum. Motions will be deferred to the next meeting or an e-mail vote, if necessary.

- II. Board Meeting Minutes Approval – Maeve Green (Attachment)
 - a. Approval of November 15, 2018 minutes (Motion deferred)
Notes:
Item IX a. The reference to “Bill” Haggard should be “John” Haggard.
Item IX e. Should read, “We have received an award from the Charlevoix County Community Foundations for \$25,000, which is from Henry Hill’s estate. This is for the new building addition and is contingent on completing portions of the addition.”
Item IX f. Should read, “Henry Hill left \$3,000 for general operations.”

- III. Reports of Officers – Mark Engelsman

- IV. Finance Committee – Bobbi Welke
 - a. Cash Flow December 31, 2018 (Attachment);
Bobbi shared the cash flow document which accounts for the first two FY months of November and December and focuses on operational transactions. The report was separated from the Approved Budget which included Capital work and made the budget difficult to follow, blending the Operational and Capital costs within the same spread sheet. Therefore, these two accounts have been separated. In doing this separation and reconciling the November bank account, it became clear that there needs to be an adjustment due to the accidental double counting of the GLE grant (for the walking trail) in the Revenue section. The budget is in good shape with the Projected Net Income at \$22,307. A motion to approve this new Adjusted Budget needs to be deferred until a Quorum is available.

- V. Development Committee – John Fiegan (Lori reported item a; John reported item b)
 - a. Membership Drive Update. John and Lori are working to reach the Society’s membership goal which is currently at 61% and \$11,600 in membership receipts. Refer to Director’s Report for the related details.
 - b. The planned Board Retreat will be scheduled for the second half of May or early June, between 5:00 pm and 8:00 pm and include dinner. The agenda will be discussed at the Society’s February meeting.

Action 1: John is awaiting priorities from five Board Members. John's e-mail address was provided.

Action 2: Each Board Member is to provide John F. with two on-Island available dates in late May/early June to participate in the Board Retreat.

- VI. Museum Operations Committee – Lynne Flanagan (Lori reported the below)
- a. Oral History Update – Ed Wojan approached Lori last Fall, requesting a joint venture Oral History Sessions, starting with 1950s. Two weeks ago, they covered the 1950s. So far it seems to be well received. The next session is this Monday. It is a posted event and it is better than expected. These are scheduled for the 1st and 3rd Mondays, January through March.
 - b. New Traveling Exhibit – Lori is borrowing from the Clarke Historical Library (at CMU), a Native American exhibit that covers Treaty Rights for display in 2019. Questions came up regarding the size and location this display could be located. Lori would like to place them in the Native American Room in the Print Shop. John F. suggested thinking about placement, at least at first, at the Library or School. Lori will consider this.
 - c. WPA Mural (Attachment): Refer to the attachment, which was prepared by Pasqua Warstler/ Breanna Bader, the researchers provided in the related grant. This two-page summary describes the history of the Zoltan Sepeshy mural, *Hauling in the Nets*, and the need to restore this painting, which would be an invaluable asset in boosting cultural tourism to the Island.

- VII. Maintenance Committee – Mike Weede (Bobbi reported the below)
- A general status of the Porch, Post Office, and Kitchen Addition was provided. With the deteriorated siding above the porch, it was decided to replace all the front siding so we would have the same siding across the front of the building. Instead of 'just' replacing the three upper windows in the Print Shop, to make them Historical worthy, it was decided to replace all of nine of the front windows to provide proper quality historical worthy windows. This way, the entire front of the building is complete, setting the stage for what is to come for the rest of the building and addition. The front needed to be 'plumbed' with furring and OSB to allow a straight vertical face for the future siding.

The first window bid was quite expensive (over \$11,000). It was noted that these windows are a specialized order given their historic nature and their unusual size and grilles. A second bid was requested, from a historical window firm. This bid was over \$15,000 plus there were other related issues (e.g., painting, molding, shipping to Charlevoix, etc.) that were not included in this bid. Last week we notified McDonough Construction to use the first window bid. Once the windows are placed, then the siding can be placed.

The third payment application is being processed in the amount of \$15,320.85. Around 42% of this amount represents the Porch work (Charlevoix State Bank MMA) and the remainder represents the Print Shop, Post Office, and Kitchen Addition activities (5/3 BMMA). The previous payment was made on 11/30/18.

After the windows/siding, porch floor and steps are finished this Winter, miscellaneous items will be done in the Spring, including painting the work.

John would like to know the date of the windows are expected to be delivered given the Winter season, need to get the siding in place. **Action:** Bobbi to find out this date explaining that this is specialty window construction given their odd size and historical nature.

VIII. Marketing Committee – Mark Engelsman

a. Summer Event Planning – This will be worked on next week with Mark's work trip to the UP.

b. Walking Trail Update - Bobbi – Just before the Holiday's the four Beaver Logos were rotated to be in sequential order. Some property owners were notified, some of whom needed to provide their permission. Also, one sign needed to be updated given repetitive language with another sign; this also required property owner permission. One last sign requires placement permission of the property owner. Once written permission is obtained, the sign manufacturer can get to work.

IX. Director's Report – Lori Taylor-Blitz (Attachment)

Lori met with the Accountant to review the 990 (tax statement); which is being proofed. A debit, credit, or check card with 5/3rd cannot be linked to the 5/3 MMA account. Lori and Bobbi agreed to work another way (i.e., pay business travel expenses with the CSB Operational credit card, then on a monthly basis, reimburse qualifying Capital expenses with a check from the 5/3 account). Lori is working on a Strang history partnership with other Coastal communities. She and Mark will do some reach-out next week on this Strang project.

In December all borrowed museum pieces returned. There was some discussion about the remaining Vernon Exhibit given the desire to honor the Islanders lost during this shipwreck. Community Partnership: The Library would like assistance with Grave Yard tour assistance and a Genealogy project. The Community Center would like to partner with TED talks. Lori is working on uploading digital copies of the Beaver Beacon to the Web site. Various schools are reaching out to seek partnership opportunities. Michigan History magazine will be publishing an article on King Strange soon, using a Keith Grassmick portrait.

X. Good for the Society – All

a. Beaver Head Lighthouse - Lori: The purchase process continues and will likely continue into the summer months, if not later.

XI. Adjournment at 7:47 pm, though without a Motion.