

**BEAVER ISLAND HISTORICAL SOCIETY
BOARD OF DIRECTOR'S REGULAR MEETING
Peaine Township Hall: Conference Room
September 19, 2019 at 7:00 PM**

- I. Come to Order, Roll Call, Quorum – Mark Engelsman
 - a. Dickie McEvoy, Larissa McGinnity, Tracy Paquin, Craig Turnbull, John Fiegen, Mark Engelsman, Angel Welke, Mike Weede, Bobbi Welke, Sheri Timsak, Lori Taylor-Blitz
 - b. The meeting was called to order at 7:01 p.m.

- II. Board Meeting Minutes Approval
 - a. Angel made a motion to approve the July 25, 2019 meeting minutes. Tracy seconded. The motion was approved.
 - b. August 15, 2019 meeting minutes. Bobbi made a motion to approve the August 15, 2019 minutes. Angel seconded. The motion was approved.

- III. Reports of Officers
 - a. Finance Committee – Bobbi Welke
 - i. Cash Flow for August 31, 2019
 - There is a new line item on the budget. The funds collected at the Beaver Head lighthouse this summer are included. The events at the location are included in the cash flow report.
 - Angel made a motion to accept the August 31 cash flow. Tracy seconded. The motion was approved.
 - ii. Building & Exhibit Funding Report
 - The building total bid came out to about \$580,000 (as a maximum cost). The porch and Addition pre-work has already been paid for (around \$126,330).
 - The Charlevoix State Bank MMA account contains over \$74,000 (for exhibits).
 - Pasqua's pay will come from the exhibit account.
 - Lori shared the brochure for the Zolton Sepeshy. She received an invoice for \$1,522 to pay for 14,500 brochures that were printed. These will be a supplemental piece of the exhibit. Angel made a motion to approve Lori paying the \$1522. Sheri seconded. The motion was approved.
 - c. Development Committee – John Fiegen
 - i. John is beginning to plan for the membership drive. For the past two

years letters have been sent to previous members, as well as a membership letter being in the newsletter. Discussion was held regarding not sending the individual letters this year.

- ii. Museum Fund Committee – Angel has drafted a letter to send to potential donors. Sheri suggested adding the updates that have been completed. The letter will be sent to BIHS members and other potential donors. It was discussed that a thermometer with amounts be included so donors can visualize the ask.
- d. Museum Operations Committee – Tracy Paquin
 - i. The committee has been working on clearing out the back office.
- e. Maintenance Committee
 - i. Mike will do some tuck and point work on Protar’s tomb next Tuesday morning. He sought volunteers to help him.
 - ii. The lifeboat next to the Miss Bay City will be removed from the site and recycled.
 - iii. The Miss Bay City project will need to be revised, due to the rising water level. Mike is going to work on getting bids for this project.
 - iv. Some of the floorboards in the lower level at the marine museum need to be replaced.
 - v. Building Committee –
 - 1. St. James Township Planning Commission has authorized the future land swap (as an ‘intent to perform a land swap’, which will allow the Zoning Permit to be issued, thereby avoiding obtaining a variance for the short set-back. The property was straightened on Tuesday for the Building Inspector’s site visit.
 - 2. The Building Committee is proposing to phase the project delivery, noting that Phase 1 covered the Porch Replacement as well as some of the Addition preparatory activities (surveying, archaeology, new well).
 - a. Phase 2 – Print Shop Addition which consists of the foundation, walls, roof, begin the inside of building in 2019 and remainder (e.g., remainder of inside, and plaza) in 2020. This work will include the removal of the back of the Print Shop.
 - b. Phase 3 – The Print Shop and Post Office Addition (i.e., Director’s office) renovation in later 2020 (post-tourism season).
 - 3. Lori is working to identify and act on securing grants for the building and exhibits (e.g., she is using the GLE People Fund Grant to secure funding for the large slider door). The Building

Committee validated the contractor's proposed concrete costs but is still working on the Electrical and HVAC Costs with a meeting scheduled with these subcontractors for September 24th to validate, and likely reduce these costs, as well as separate them into Phase 2 and Phase 3. The contractor is in the process of arranging Shop Drawings.

Bobbi made a motion to gain Board approval to continue the contractual relationship with McDonough Construction, as allowed within the original Request for Qualifications, and phase the project and commence with Phase 2 (defined above) of the project. Angel seconded the motion. The motion was approved.

- vi. Craig would like to rearrange and clean up Heritage Park to make the space more usable. After the cleanup, we will discuss creating signs identifying the items at this park.

f. Marketing Committee

- i. The Transportation Authority owns several cutaway buses. They have offered the historical society one of the buses for \$1. Concerns were expressed regarding the condition of the vehicle. The insurance, liability, and other costs were concerning such that this offer was respectfully declined.
- ii. A power boat was donated to the Society for a fund raiser. The boat is in marginal shape. Angel made a motion that when we acquire the title and then we sell the boat. Tracy seconded the motion. The motion was approved.
- iii. The Milwaukee Currach Club was on Beaver Island for the Irish Festival. They left a currach, with the idea that we have a year to establish a rowing club. The Chamber of Commerce has the lead on this currach.

g. Director's Report

- i. Pasqua and Lori did an inventory of the BIHS artifacts.
- ii. The mural was safely received by the conservator. A monthly progress report will be provided to Lori for the Board.
- iii. We are now listed on Museums For All. This helps with our profile for acquiring grants.
- iv. Raven Hill at East Jordan has an exhibit including Beaver Island. The BI panel features 5-7 now and then photos of the island with text written by Rob Cole.

- v. Hogarth's Pest Control cleaned up the spiders at the Print Shop. Lori asked them to look at Protar's. Hogarth's provided a recommendation.
- vi. The black history exhibit was well received at the school. All the students visited the exhibit. Members of the community were invited as well.
- vii. Lori and Pasqua have been working on applying for grants.
- viii. Discussion was held regarding a 50/50 raffle during museum week next year.
- ix. Lori has suggested that we do our future board meetings at St. James Township Hall. The board agreed with this suggestion.

II. Good for the Society

- a. The cultural resource committee has talked about doing inventory of cultural sites around the island. There are concerns about people climbing on the Big Birch Tree. There has been discussion about creating a sign asking visitors not to climb on the tree. It was agreed that the Society was not to be involved with this project.

III. Adjournment

- a. Angel made a motion to adjourn. Tracy seconded. The motion was approved. The meeting was adjourned at 8:52.
- b. Next Meeting: October 17, 2019 at St. James Township Hall.