

**BEAVER ISLAND HISTORICAL SOCIETY BOARD OF DIRECTOR'S REGULAR
MEETING CONFERENCE CALL May 21, 2020 at 7:00 PM**

- I. Come to Order, Roll-Call, Quorum – Mark Engelsman, President
 - A. Bobbi Welke, Larissa McGinnity, Mark Engelsman, Maeve Green, Angel Welke, Mike Weede, Lori Taylor-Blitz, Dickie McEvoy, John Fiegen, Alan Vicstein, Craig Turnbull
- II. Board Meeting Minutes Approval – Maeve Green (Attachment)
 - A. 4/16/2020 Angel made a motion to approve the minutes. Alan seconded the motion. The motion was approved.
- III. Reports of Officers - Mark Engelsman
 - A. Finance Committee Report:
 1. Cash flow report
 - a) In March we received the cash for the disaster relief aid. It was just over 10,000. We received another 1000 from EBIL.
 - b) The revenue we received from St. James Township was about 3,000 below the usual amount. We have not yet received payment from Peaine.
 2. Construction payment report
 - a) Since our last meeting, we made a payment of over 18,000 for work completed before the shutdown. This payment was made on 4/17.
 3. Earmark donation offer
 - a) A donor has offered to provide a donation for Lori amounting to \$10,000. Since she is at the end of her 3rd year. This could go through as a bonus for Lori. Angel made a motion that we accept this earmarked donation. Larissa seconded the motion. The motion was approved.
 - B. Development Committee - John Fiegen, chair
 1. Membership letters were sent out last month.
 2. Discussion was held regarding whether the raffle should be held due to Covid-19. Summer people are starting to come back, and many events are cancelled, so we may be positioned to sell raffle tickets. We will make a final decision at the June meeting.
 - C. Museum Operations Committee - Tracy Paquin, chair
 1. Docent Updates
 - a) Tracy has been communicating with the docents and letting them know that we are not sure about opening.
 2. Plan for re-opening
 - a) This season Lori is requesting that we hire a part-time

museum attendant, due to vulnerability of our docents. Lori is working on a grant to cover this. She is expecting this will be about \$2000. Lori will talk to the docents to see about involvement. Angel made a motion to approve the hiring of a part-time museum attendant. Alan seconded the motion. The motion was approved.

- b) Lori is also pursuing a grant to cover janitorial services for sanitation between our days of opening. Angel made a motion that we approve hiring of janitorial support up to \$4000. Alan seconded the motion. The motion was approved.
- c) We will need to take safety precautions as we prepare for museum opening, and enforce safety precautions upon opening.
- d) Items in the gift shop will have to be reduced. One of each item will be displayed.
- e) Visitors will not be allowed to handle documents.
- f) July 1 was discussed as a tentative opening date.
- g) Lori recommends that we open Friday, Saturday, and Sunday, and have the museum cleaned after each opening day.
- h) The intern from last summer contacted Lori about potential summer work opportunities. He could be a potential candidate for the part-time museum attendant.
- i) When we open, we will have to have a covid plan in place. Lori has a bare bones plan laid out.
- j) An update will go in the Northern Islander stating July 1 as a tentative opening date.

3. Broadband Consortium

- a) The consortium had a meeting in early May. The consortium has decided to go forward. The county has a spending freeze and will not be contributing their pledged 10,000. They have secured other sources for the start up funds. Alan has sent a finalized agreement for review by BIHS. The plan is set to go, and they are looking to being sourcing equipment next month.
- b) We will begin making monthly payments once the service is up and running, which will likely be August or September.
- c) In the next phase of the project, an engineering study will be completed.

D. Maintenance Committee - Mike Weede, chair

1. Maintenance activities

- a) Mark and Mike put up bead board in the Marine Museum. Mike suggested that this be painted or stained, so it blends in.
- b) Bobbi put up the walking trail signs.
- c) The big green signs are up.
- d) Some of the grass needs to be cut. Mike is going to clean up around Heritage Park.

2. Construction with contract report

- a) Kevin's crew is back to work. Bobbi and Lori will check in at the museum as soon as they are out of quarantine. Vince will also be checking in as soon as he can.

3. Office furniture and rehabilitation proposal

- a) Lori has been working, with support from Al Hunting, to secure a grant through Steelcase. She has submitted a wish list. She has been given the recommendation that if we go with remarked furniture they offer it to us as an in kind donation or at cost.
- b) Bobbi is requesting that we rehabilitate Lori's office. It needs to be painted, lights replaced, flooring, a new door, etc. Bobbi has requested a budget from Kevin. Angel made a motion to allow Bobbi to explore this endeavor. Mike seconded the motion. The motion was approved.

E. Marketing Committee - Mark Engelsman, chair

- 1. We will make final decisions about summer events at the June meeting.

IV. Director's Report - Lori Taylor-Blitz

- A. Tracy and Lori are working on an e-letter to send to members and post on social media. It will contain a summary of each board member's involvement.
- B. Lori received word that we will not get the \$5,000 MACACA grant, which mainly covered administrative assistant wages.
- C. We received the Michigan Humanities grant
- D. Lori has is working on 2 grants for a June 1 deadline
 - 1. Operational support for MACA. We can request up to \$25,000
 - 2. Lori is working on a capital improvement grant for a ramp at the Marine Museum. The full grant would be for \$12,000. It would require a \$6000 match from the society. Bobbi made a motion to approve capital improvement on the Miss Bay City. Angel seconded

the motion. The motion was approved.

- E. Lori is requesting that each board member submit a log of board member assistance from November 1, 2018 - present.
 - F. Adam Fogg contacted lori about purchasing a valve, for whistle blowing, for donation to the historical society.
 - G. We are 2/3rd through selling the amount of cookbooks that we needed to sell to break even.
 - H. When selling raffle tickets, if someone purchases 4 the stubs will need to be stapled together.
 - I. Lenor Jacobson donated 3 flats of pansies. Lori has planted these.
 - J. The spiders at the museum are bad.
 - K. Protar's cabin will need to be cleaned.
- V. Good For the Society
- A. Craig is suggesting that we move some items at Heritage Park.
- VI. Adjournment - Next meeting June 18, 2020
- A. Angel made a motion to adjourn the meeting. Maeve seconded the motion. The motion was approved.