

**BEAVER ISLAND HISTORICAL SOCIETY BOARD OF DIRECTOR'S
SPECIAL MEETING CONFERENCE CALL June 18, 2020 at 7:00 PM**

I. Come to Order, Roll-Call, Quorum – Mark Engelsman, President

Maeve Green, Mark Engelsman, Sheri Timsak, Vince Ebersoldt, Mike Weede,
Bobbi Welke, Tracy Paquin, Lori Taylor-Blitz, Dickie McEvoy, Larissa McGinnity,
John Fiegen, Craig Turnbull

II. Call for Agenda Additions - None

III. Reports of Officers

A. Board Meeting Minutes Approval

1. 5/21/20 Regular Meeting

a) Sheri made a motion to approve. Dickie seconded. The motion was approved.

2. 6/1/2020 Special Meeting

a) Vince made a motion to approve. Tracy seconded. The motion was approved.

B. Finance Committee - Bobbi Welke

1. In May we received \$10,000 from MI Humanities, which will cover Lori's payroll later in the summer.

2. In June we received \$12,000 in donations. \$10,000 will be a bonus for Lori, and \$2000 for a summer intern. We received almost \$12,000 from Peaine township. We have received our SBA~\$63,000 loan.

3. Lori and Bobbi have developed a tracking device for loan money.

4. Bobbi made a motion to open a MMA account at Charlevoix State Bank for the SBA Loan, with Lori, Bobbi, and Maeve creating the account. Mike seconded the motion. The motion was approved.

5. Due to Covid-29, we have developed a need to hire a cleaning company. Hopefully this will be covered by a grant from the Charlevoix Community Foundation. Bobbi made a motion that we approve hiring a cleaning company, with hopes that we receive a grant from CCCF, but keeping in mind we will pay with our own funds if needed. Tracy seconded the motion. The motion was approved.

C. Development Committee - John Fiegen

1. Our current membership is 248 members. This is approximately half of what we had in the previous year. John made a membership push in the e-newsletter.

2. 5 board member terms will be up in August.

a) Mike Weede and John Fiegen are not able to run again, so we will have 2 open seats.

3. John made a recommendation that we postpone the raffle until next year.

John will cover the cost of the raffle license and ticket printing.

D. Museum Operations Committee - Tracy Paquin

1. The e-newsletter will be going out soon
2. The Marine Museum will open Wednesday, July 1. The Print shop will open soon after that. We will be open Wednesday, Friday, and Saturday. Volunteers will be at Protar's on Wednesday from 1-3. Tracy has contacted 24 docents. 14 have committed to volunteering this year. 10 have declined for this year. The summer interns will be at the museums to assist the docents in communicating covid protocol.
3. 5 chairs have been placed at the Marine Museum for an outdoor seating area.

E. Maintenance Committee - Mike Weede

1. Mike has been cutting the grass at Protar's, and filled some of the holes in the driveway.
2. Scott Welke has been doing the lawns at the Marine Museum and Print Shop. Mike has cut the grass on the slope at the Marine Museum.
3. Craig Turnbull has been working at Heritage Park.
4. Vince and Bobbi are communicating about floor options. Kevin will be cleaning up some issues with the concrete. The outside patio will be paver, instead of the original planned concrete. When the floor is completed, the mural will go in, and the west wall will be completed.
5. The Marine Museum lower level has some boards that need to be replaced. Lori is recommending that we close the lower level of the Marine Museum for this year. Mike and Lori will take a look, and make further recommendations.

F. Marketing Committee - Mark Engelsman

1. Mark, Lori, and Larissa have been discussing museum week. They are proposing that we have no live events. There will be a few smaller events throughout the week. There will be 2 zoom presentations. We will not spend funds for museum week.

IV. Director's Report

A. There are about 70 expired memberships. Hopefully the e-newsletter will generate membership renewals. Lori will work on a newsletter for mid-July

B. We received a \$15,000 grant from the Michigan Humanities Council. This will cover the "Who Was Here Before You?" Exhibit. The match for this grant

is based on paid staff and the time the NMU students put into the exhibit. Part of our match is the hours Lori puts in. There will be no big purchases needed to make this grant happen.

C. Tony Gatliff, at Great Lakes Woodwork, will create an exhibit case and two pedestals.

D. Lori will begin updating the calendars with museum week cancellations.

E. Board members wanting to attend the docent zoom should reach out to Lori

F. Both interns are here. Elsie will be in the Print Shop, and will work with Wil Cwikiel on his natural history exhibit. She will also be working on past perfect to update contact information. Matthew will be revising the text for the Carl. D. Bradley portion of the Marine Museum. He will go through artifacts and verify/catalog with past perfect.

G. Lori participates in bi-weekly zoom meetings, with networks northwest and the county, pertaining to the lighthouse. They are hoping to create a capital improvement plan for 2021.

H. We are 8 cookbooks away from breaking even.

V. Good For the Society

A. In August, there may be a sale/giveaway at the lighthouse. The tower will be open this summer. Eventually, the roof will be replaced.

B. The sustainability fair will be taking place on June 27th. Karen Turnbull has requested information from board members regarding gardens and Protar.

C. Board members with expiring terms should reach out to John.

D. Craig would like us to consider signage at Heritage Park. Signage would be helpful for visitors to understand the items and the significance. John recommended Craig work with Alvin to determine information for signs. Lori will pursue a grant to cover the cost of signs.

VI. Adjournment

A. Tracy made a motion that we adjourn. John seconded. The motion was approved. The meeting adjourned at 8:01.